

WINS Information Sheet

At-Risk WINS Instructions for Utilizing CNR #93 Waiver During August and September 2021

For those intending to use the At-Risk program area eligibility waiver #93 for the start of the school year 21–22, you will need to enter information into the 20–21 WINS site application in a specific way to indicate use of this waiver.

Steps to Take

- A. Navigate to the 'FY22 Site Application' in WINS, under the 'Services Provided' section.
- B. Answer **"Yes"** to the question "Will this center participate in the At-Risk Afterschool Meals Program".
 - a. This will then populate the next set of At-Risk questions.
 - b. If this site only participates in At-Risk under CACFP, all other questions above this one should be marked as "No", including the question about providing services to school-age children.

- C. Indicate use of the waiver in by completing these steps:

Note: Eligibility screens are different from prior years.

1. **School District:** Enter applicable district.
2. **Qualifying Public School Name:** Enter "CNR #93- (school name)" Enter the name of an elementary, middle, or high school that your site falls in the attendance area of where less than 50% of the students are eligible for free or reduced price meals under the National School Lunch Program (NSLP).
 - i. **If the site was previously operating under CNR #68 earlier in the year, enter "CNR #68/ CNR #93- school name".**

School District:	<input type="text" value="Greenest School District"/>	*
Qualifying Public School Name:	<input type="text" value="CNR #68/CNR #93-Green Valley Elementa"/>	*

3. **School Year Begin Date:** 10/1/20 (enter your start of the 20-21 school year **last fall**)
4. **School Year End Date:** 06/30/21 (enter your SY end of the 20-21 school year **this past June**).
5. **Does the Next School Year begin before October 1st?:** Select 'Yes'.
6. **If yes, then please provide the begin date of the next school year:** Enter your organization's SY 21–22 start date fall 2021.



1 School District: Greenest School District *

2 Qualifying Public School Name: CNR #93-Green Valley Elementary *

3 School Year Begin Date: 09/01/2020 mm/dd/yyyy *

4 School Year End Date: 06/25/2021 mm/dd/yyyy *

5 Does the next school year begin before October 1st? Yes *

6 If yes, then please provide the begin date of the next school year: 09/01/2021 mm/dd/yyyy *

D. Navigate to the SY 20–21 Site Calendar

1. Add a schedule in the 20-21 WINS calendar for the at-risk snack and/or supper service.
2. Title the site calendar '**At-Risk CNR #93**'.
3. This schedule can start when afterschool programming starts (no earlier than the first day of school) in August or September 2021 but must end on or before 9/30/2021.
 - i. The remainder of the school year 21-22 (October 2021 to June 2022) will be entered in WINS in the FY 2022 application and calendar. Please use the At-Risk WINS Instructions for Utilizing CNR #93 Waiver During FY22 Info Sheet for details on completing this process.

At Risk CNR #93													Add a Meal	
Start: 9/6/2021		End: 9/30/2021		Days of Operation: S M T W T F S										
View	Edit	Delete	Program/Meal	Start Time	End Time	Meal Preparation	Vendor	Meal Location	ADA Count	CAP Count	Camper Count	Free Count	Reduce Count	Paid Count
			Child Care/Afternoon Snack	3:00 PM	3:30 PM	On-site Self Prep	--	--	--	--	--	--	--	--

Additional Information

- A. **New to At-Risk Program Sponsors:** Contact your [program specialist](#) to complete additional application requirements.
- B. **Current At-Risk Program Sponsors:** Review [Bulletin 032-21: Child Care Institutions CACFP Renewal Process for FY22](#) for instructions on renewal requirements for FY22 in addition to the site application and calendar.